



Farmington Presbyterian Preschool

26165 Farmington Road
Farmington Hills, MI 48334
www.farmington-pres.org/preschool
farmingtonpresbypreschool@gmail.com
(248) 474-9752

2017-2018

Dear Parent(s),

Enclosed is an Enrollment Application for the **2017-2018** school year. We are truly pleased with your interest in our school and we look forward to having the opportunity to help your child(ren) learn and grow throughout the year. Farmington Presbyterian Preschool (FPP) offers several classes:

- 2½ Year Old Program: Monday & Wednesday from 9:30-11:30am
- 3 Year Old Program:
 - Option A: Tuesday & Thursday from 9:15am-12:15pm
 - Option B: Tuesday, Thursday, and Friday from 9:15am-12:15pm
- Pre-K Program (4/5yr old): Monday & Wednesday 9:15am-1:45pm and Friday 9:15am-12:15pm

Enrollment will begin January 2017. To enroll your child, you must submit a completed Enrollment Application (via mail to the address above or deposited in the secure black mailbox in the school locker room) and include a non-refundable \$100 Enrollment payment per family. Checks should be made payable to Farmington Presbyterian Preschool. Completed applications without the Enrollment Payment will not be processed, nor do we accept verbal enrollment agreements. Enrollment forms will be processed on a first-come, first-served basis.

Tuition for the 2 ½-year old program is \$1300 (4 payments of \$325). Tuition for the 3-year old program Option A is \$1,500 (4 payments of \$375) or Option B is \$2,100 (4 payments of \$525). Tuition for the Pre-K Program (4/5yr old) is \$2,800 (4 payments of \$700). Payments are due on July 1, November 1, January 1, and March 1. If you are enrolling after July 1st, please include the first tuition payment in addition to the enrollment deposit.

All children must be 2½, 3, or 4 years old for their respective programs by September 1, 2017. In the event we are not able to enroll your child in a class because it is full, we will place your name on a wait list and return your enrollment fee. Should your plans to join our school change after enrollment, please give us the courtesy of prompt notice so that we may offer that spot in class to another student.

Classes begin the first full week after Labor Day and end in late May. For the first two weeks of school the 3 year old class will meet T/TH from 9:15-12:15pm and 4 year old class will meet M/W/F from 9:15-12:15pm. Full class hours and days, as listed in above section, will begin the third full week of classes.

Thank you for choosing Farmington Presbyterian Preschool. If you have any questions regarding enrollment please feel free to call or email us.

Sincerely,
Farmington Presbyterian Preschool Teachers & Board

Farmington Presbyterian Preschool
Enrollment Application
School Year 2017-2018

Child's Name _____		
First	Middle or M.I.	Last
Home Address _____		
Street	City	zip code
E-mail address _____		
Home telephone _____ Birthdate _____ Male _____ Female _____		
Does he/she have any disabilities, conditions and/or allergies of which we should be aware? (use other side if needed)		

Child lives with: Mother ___ Father ___ both ___		
Mother's Name _____ Home Phone _____ Cell Phone _____		
Employer _____ Work Phone _____		
Father's Name _____ Home Phone _____ Cell Phone _____		
Employer _____ Work Phone _____		
Brothers and/or Sisters Name(s) and age(s): (*Please indicate whether your child's siblings attended FPP)		

Are you a member of the Farmington Presbyterian Church? Yes ___ No ___		
How did you hear about FPP? Friend/Family: If so, last name _____ Internet Open House Staff member Other _____		

Please CIRCLE your program choice for the 2017-2018 school year:

2 ½ Year Old Program
M/W Program
9:30am-11:30am

3 Year Old Program
Opt A: T/TH 9:15am-12:15pm
OR
Opt B: T/TH/F 9:15am-12:15pm

Pre-K Program (4/5yr old)
M & W 9:15am-1:45pm
F 9:15am-12:15pm

Please return this form, **along with a \$100.00 non-refundable check** made payable to **Farmington Presbyterian Preschool**. You may return your documents by dropping them in the black mailbox in the school locker room or by mailing them to the school at: **Farmington Presbyterian Preschool, 26165 Farmington Road Farmington Hills, MI 48334**

Tuition for the 2 ½-year old program is \$1,300 (4 payments of \$325).
Tuition for the 3-year old program Opt A is \$1,500 (4 payments of \$375) or Opt B is \$2,100 (4 payments of \$525).
Tuition for the Pre-K Program (4/5yr old) is \$2,800 (4 payments of \$700).
Those parents enrolling multiple siblings in the same school year may submit one \$100 application fee per family.

If your class choice is full your child will be placed on a wait list. **If you choose to withdraw your child from the program, a written notice is required 30 days prior to the start date.**

If you are submitting an Enrollment Application after July 1st, please include the first tuition payment in addition to the enrollment deposit so that your application can be processed.

Classes begin the first full week after Labor Day and end in late May. For the first two weeks of school the 3 year old class will meet T/TH from 9:15-12:15pm and 4 year old class will meet M/W/F from 9:15-12:15pm. Full class hours and days, as listed in above section, will begin the third full week of classes.

<u>Tuition Payment Schedule:</u>
1 st payment.....July 1 st , 2017
2 nd payment....November 1 st , 2017
3 rd payment....January 1 st , 2018
4 th payment.....March 1st, 2018

Parent/Guardian Signature

Date

Revised Jan. 2017
